Microsoft Teams

Microsoft Teams
Hybrid Meetings and Rooms
Workshop

Asset version history

Hybrid Meetings and Rooms Workshop | Partner Readiness & Sales Assets

Folder	Session	Version	Last updated date	Summary of last update
Partner readiness	*Delivery Guide*	V23.04	April 1, 2023	Added Microsoft Teams Premium Remove Teams Rooms Managed Services Re-ordered Art of the Possible
Sales and Marketing	*SOW example*	V23.04	April 1, 2023	Re-ordered Art of the Possible
	E-Mail-Template	V22.07	July 1, 2022	Initial Release
	Flyer	V22.12	December 9, 2022	Updated text
	Sales Presentation	V23.04	April 1, 2023	Update workshop structure

Hybrid Meetings Workshop | Assess Assets

Phase	Session	Version	Last updated date	Summary of last update
Assess (Core)	*Pre-engagement kick-off*	V23.04	April 1, 2023	Added Microsoft Teams Premium Remove Teams Rooms Managed Services Re-ordered Art of the Possible
	Pre-engagement questionnaire	V22.12	December 9, 2022	Optimizing for Meetings and Meeting Rooms workshop
	Rooms and spaces survey	V23.01	January 24, 2023	New sheet added to make it easier to collect rooms and spaces information. Detailed survey is optional but recommended.

Hybrid Meetings Workshop | Art of the Possible Core Assets

Phase	Session	Version	Last updated date	Summary of last update
	Art of the Possible kick-off	V23.04	April 1, 2023	Updated Art of the Possible structure
	Transform rooms and spaces	V22.12	December 9, 2022	Refreshed content
Art of the Possible (Core)	*Microsoft Teams Rooms*	V23.04	March 10, 2023	Removed shared device content and moved to Build the Plan so this session can focus on features and functionality of Teams Rooms.
	Microsoft Teams Rooms Management	V23.02	February 27, 2023	Microsoft Teams Rooms on Android supported in the Pro Management portal. Updates to slide 16 notes, Slide 17 slide/notes and slide 24.

Hybrid Meetings Workshop | Art of the Possible Optional Assets

Phase	Category	Session	Version	Last updated date	Summary of last update
	Teams Rooms and devices (Optional add-on)	*Microsoft Teams personal devices*	V23.04	April 1, 2023	File rename
		What's new in Teams Meetings and Devices	V23.04	April 1, 2023	File rename
		Microsoft Teams Rooms interoperability	V22.12	December 9, 2022	Updated Direct Guest Join
		Surface Hub	V22.12	December 9, 2022	Updated notes
		Microsoft Teams panels	V22.12	December 9, 2022	Microsoft Teams Rooms Basic and Pro licensing updates
	Meetings (Optional add-on)	*Hybrid meetings with Teams*	V22.12	December 9, 2022	Updated meetings features
		Microsoft Teams Premium	V23.02	February 2, 2023	Complete refresh of customer presentation for Teams Premium GA release
		Teams apps for Meetings	V22.12	December 9, 2022	Updated meeting apps
		Audio Conferencing with Teams	V22.12	December 9, 2022	Updated Calling Plans
		Transform meeting culture with Viva Insights	V22.12	December 9, 2022	Updated features for Viva Insights

Hybrid Meetings Workshop | Optional Assets

Phase	Category	Session	Version	Last updated date	Summary of last update
Art of the Possible	Virtual events (Optional add-on)	*Live events & advanced production*	V22.12	December 9, 2022	Updated introduction slide
		Hosting virtual events with Teams	V23.02	February 8, 2023	Complete refresh of presentation with new and updated content.

Hybrid Meetings Workshop | Art of the Possible Immersive Assets

	Session	Version	Last updated date	Summary of last update
Immersive experiences	*Virtual Immersive Delivery Guide*	V22.12	December 9, 2022	Removed Teams Rooms Managed Services
	Self paced learning path – Hybrid Meetings Virtual Immersive session	V22.07	July 1, 2022	Initial Release
Microsoft Teams Rooms	*Microsoft Teams Rooms interactive guide*	V22.07	July 1, 2022	Initial Release
	Microsoft Teams Rooms walkthrough demos	V22.07	July 1, 2022	Initial Release
	Microsoft Teams Rooms – Click-through demo	V22.12	December 9, 2022	Updated introduction slide
	Teams Panels walk through demo	V22.12	December 9, 2022	Updated introduction slide
Meetings and Virtual Events	*Microsoft Teams Meetings hero guide*	V22.07	July 1, 2022	Initial Release
	Microsoft Teams Webinars demo guide	V22.07	July 1, 2022	Initial Release
	Click through demo – Live events	V22.12	December 9, 2022	Updated introduction slide

Hybrid Meetings Workshop | Build the Plan Assets

Phase	Session	Version	Last updated date	Summary of last update
	Build the Plan kick-off	V22.12	December 9, 2022	Updated introduction slide
	Rooms and device strategy	V23.04	March 10, 2023	Added Shared devices content for Teams Rooms on Windows, Teams Rooms on Android, Surface Hub and Teams Panels. Personal devices slide 11 changed from required to recommended.
	Site and service readiness	V22.12	December 9, 2022	Refreshed content
Build the Plan (Core)	*Adoption change management*	V22.12	December 9, 2022	Refreshed content
	Use case and scenario discovery	V22.12	December 9, 2022	Refreshed content
	Deployment and operations	V22.12	December 9, 2022	Refreshed content
	Report and recommendations	V23.04	April 1, 2023	Updated partner slide notes on slide 20 Personal devices slide optional

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